How to Access the NUI Sycamore Student Portal

1. Log into your Sycamore site:
   - For HS students:  https://app.sycamoreeducation.com/index.php?schoolid=3060
   - For PK-8th Grade students:

   Alternatively you can go to the general Sycamore site at
   https://app.sycamoreeducation.com and enter the School ID codes below:
   - High School = 3060
   - Grades PK-8th = 3318

2. Enter the username and password provided to you in the “For Students: NUI Sycamore Parent Student Portal Information” email message.
3. The “Welcome Aboard” page below appears the first time you log in. It gives you instructions on how to disable your browser’s pop-up blocker for the Sycamore site.

4. Sycamore requires that you disable pop-up blocker to function properly. You can:
   a. Simply click [Do not show this to me again] on the top right corner and disable pop-up blocker at a later time by following instructions here.
   b. OR immediately follow the instructions on the “Welcome Aboard” page to disable pop-up blocker for the Sycamore website then click [Do not show this to me again].

5. Next, the “Password” screen will appear allowing you to change the temporary password given to you in the Welcome email message. Enter the temporary password in the **Old Password** field.

6. Enter a new password following the guidelines at the bottom of the window, and then repeat in the **Confirm New Password** field.

7. Click **Submit**.

8. A message appears on the left of the screen once the password is successfully changed.
9. Click **School Home** in the top left of your screen to go to the Home page.

10. To log out, press the next to **School Home**.

**Additional Resources for Parents:**

- Additional NUI specific documentation on how to navigate the site is available on the [NUI School website](#) under **STUDENT LIFE/Sycamore Student Portal**.

- For general Sycamore site instructions, please select *Online Manuals/FAQ’s* section under the **System Help** menu on the left hand navigation bar.

- Please contact NUI IT department at [it@nuischool.org](mailto:it@nuischool.org) if you need further assistance.